



**WESTBOURNE
COLLEGE**

#41084

Reward the courage to learn



NATIONALLY RECOGNISED
TRAINING

BSB50420

**DIPLOMA OF LEADERSHIP &
MANAGEMENT**

BSB50420

DIPLOMA OF LEADERSHIP & MANAGEMENT

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements. They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

COURSE DETAILS

COURSE NAME:
DIPLOMA OF LEADERSHIP & MANAGEMENT

COURSE CODE:
BSB50420

DURATION:
FULL TIME: 6 MONTHS | PART TIME: 12 MONTHS

UNITS STUDIED:
12 UNITS

NATIONALLY RECOGNISED TRAINING:
YES

COURSE FEE TOTAL:
\$2,600.00

UNITS OF COMPETENCY

To achieve this qualification, 12 units of competency must be completed comprising of 6 core units and 6 elective units.

CORE UNITS

BSBCMM511 Communicate with influence

BSBCRT511 Develop critical thinking in others

BSBLDR523 Lead and manage effective workplace relationships

BSBOPS502 Manage business operational plans

BSBPEF502 Develop and use emotional intelligence

BSBTWK502 Manage team effectiveness

ELECTIVE UNITS

BSBCMM412 Lead difficult conversations

BSBHRM522 Manage employee and industrial relations

BSBLDR522 Manage people performance

BSBOPS504 Manage business risk

BSBOPS505 Manage organisational customer service

BSBSTR502 Facilitate continuous improvement

ABOUT THIS QUALIFICATION

COURSE ENTRY REQUIREMENTS

There are no formal entry requirements for this course, however, learners studying this qualification must have sound communication skills and can demonstrate they have the skill level and competency to undertake this training.

Learners must have access to a computer or tablet throughout the duration of this course and a stable internet connection to access our learning management system. Other software requirements include:

- Adobe PDF Reader
- Latest version of Google Chrome
- Microsoft Teams
- Microphone, smartphone or tablet to record audio

DURATION AND STRUCTURE

The course duration is 12 months and self-paced, with access to our online Learning Management System. You will be assigned a trainer/assessor who will assist throughout your course completion.

Assessment methods include:

- Short answer questions/written responses
- Demonstrations/observations
- Written assessments
- Third-party reports
- Practical activity/projects

POTENTIAL CAREERS

Potential job roles on completion of this program include:

- Transport Manager
- Distribution Centre Manager
- Information Services Manager
- Manager Corporate Services
- Manager Public Sector
- Senior Manager (Public Sector)
- Office Manager
- Legal Practice Manager
- Operations Manager
- Warehouse Manager
- Business Development Manager
- Production Manager
- Business Manager Senior

COURSE FEES

- All learning resources and access to our learning management system included, no additional costs.
- Payment plan and instalment options are available. Please enquire about these options when contacting us if applicable.



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