



**WESTBOURNE  
COLLEGE**

**#41084**

*Reward the courage to learn*

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NATIONALLY RECOGNISED  
TRAINING

**CHC32015**

**CERTIFICATE III IN  
COMMUNITY SERVICES**

# CHC32015

## CERTIFICATE III IN COMMUNITY SERVICES

This qualification reflects the role of entry level community services workers who support individuals through the provision of person-centred services. Work may include day-to-day support of individuals in community settings or support the implementation of specific community-based programs.

At this level, work takes place under the direction of others and supervision may be direct or indirect. Work may take place in a range of community services organisations.

Westbourne College will facilitate learner work placement within the community sector throughout the duration of this course.

### COURSE DETAILS

**COURSE NAME:**  
CERTIFICATE III IN COMMUNITY SERVICES

**COURSE CODE:**  
CHC32015

**DURATION:**  
FULL TIME: 6 MONTHS | PART TIME: 12 MONTHS

**UNITS STUDIED:**  
12 UNITS

**NATIONALLY RECOGNISED TRAINING:**  
YES

**COURSE FEE TOTAL:**  
\$1,495.00

## UNITS OF COMPETENCY

To achieve this qualification, 12 units of competency must be completed comprising of 5 core units and 7 elective units.

### CORE UNITS

CHCCCS016 Respond to client needs

CHCCOM005 Communicate and work in health or community services

CHCDIV001 Work with diverse people

HLTWHS002 Follow safe work practices for direct client care

HLTWHS006 Manage personal stressors in the work environment

### ELECTIVE UNITS

CHCAOD001 Work in an alcohol and drugs context

CHCCCS017 Provide loss and grief support

CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety

CHCCOM001 Provide first point of contact

CHCMHS001 Work with people with mental health issues

HLTAID011 Provide first aid\*

CHCPRP001 Develop and maintain networks and collaborative partnerships

\*HLTAID011 can be obtained via an external provider and a credit transfer can be applied to this unit of competency. If you do obtain HLTAID011 externally, Westbourne College will reimburse you the unit cost.

# ABOUT THIS QUALIFICATION

## COURSE ENTRY REQUIREMENTS

There are no formal entry requirements for this course, however, learners studying this qualification must have sound communication skills and can demonstrate they have the skill level and competency to undertake this training. Learners must also be at least 18 years of age when commencing study.

Learners must have access to a computer or tablet throughout the duration of this course and a stable internet connection to access our learning management system. Other software requirements include:

- Adobe PDF Reader
- Latest version of Google Chrome
- Microsoft Teams
- Microphone, smartphone or tablet to record audio

Due to the nature of employment outcomes and working in the community services sector, you must obtain a National Police Clearance prior to commencing your study.

## DURATION AND STRUCTURE

The course duration is 12 months and self-paced, with access to our online Learning Management System. You will be assigned a trainer/assessor who will assist throughout your course completion. Westbourne College will facilitate learner work placement within the community sector throughout the duration of this course.

Assessment methods include:

- Short answer questions/written responses
- Demonstrations/observations
- Written assessments
- Third-party reports
- Practical activity/projects

## POTENTIAL CAREERS

Potential job roles on completion of this program include:

- Residential Support Worker
- Aboriginal Intake and Referral Worker
- Community care worker
- Client Contact
- Aboriginal Community Development Worker
- Weekend Recreational Activities Officer
- Welfare Support Worker
- Support Worker (Community Services)
- Recreational Activities Officer
- Neighbourhood Centre Worker
- Youth Worker
- Juvenile Justice Officer
- Youth Housing Support Worker
- Assistant Community Worker
- Youth case worker
- Youth Support Worker
- Aboriginal Youth Worker
- Accommodation Support Worker

## COURSE FEES

- All learning resources and access to our learning management system included, no additional costs.
- Payment plan and instalment options are available. Please enquire about these options when contacting us if applicable.
- HLTAID011 can be obtained via an external provider and a credit transfer can be applied to this unit of competency. If you do obtain HLTAID011 externally, Westbourne College will reimburse you the unit cost upon proof of certification.



20 Menai Rd,  
Woronora,  
NSW 2232



Telephone  
1300 994 558



E-mail  
[admin@westbournecollege.edu.au](mailto:admin@westbournecollege.edu.au)